



We are excited to continue our partnership with FACTS, an online financial management system. You will be able to use FACTS to monitor your account, see live updates, and make payments all at your convenience. We do not accept payments at the school.

Please know that all payments will be reflected on your FACTS account. You are financially responsible for your balance on your account plus any incidental charges invoiced to you. It is best to set up both your Tuition Payment Plan Agreement and your Incidentals Agreement plan on Auto-Pay. This will assure that your invoices will be paid on the same account you provided for all payments on time.

FACTS FEES

A \$50 one-time fee will be charged for your Monthly Payment Plan. For a Pay in Full Plan and a Semi-Annual Pay Plan the one-time fee will be \$20.
This is Invoiced by FACTS.

If you are new to FACTS please follow the steps below:

- 1) Visit: <https://online.factsmgt.com/signin/48K0T>
- 2) Click "Create Username and Password"
- 3) After selecting **create username and password**, enter an email address. 4) Next, select **Create a new FACTS account**.
- 5) Please enter in all required fields.
- 6) Finally, once taken to your new account page, please select **Set up a Payment Plan** to get started.

Payment Methods:

Method	Credit Card	Debit Card	Checking or Savings
Processing Fee	Up to 2.95%*	Up to 2.95%*	No fee

* The amount will be disclosed once you select your payment method. Card transactions for Calvary Christian School are processed by FACTS Management Company, USA.

Monthly Plans:

All Plans are 10 Mos. Plans

Tuition Fees:

PLEASE SEE YOUR FINANCIAL SHEET

Sibling Discount: 1st Student (full price) 2nd Student (\$200 off) 3rd Student (\$400 off) 4th student (\$600 off)

Incidentals:

All fees that are not Tuition. These will all be invoiced with a Due Date. You can set up your Incidental Plan to be on Auto-Pay as well so that you don't miss any payments and face any late fees. **Very important your email addresses are current** and provided to us to assure you receive your invoices.

Here are Incidental Fees that will and could be invoiced:

- Registration Fee: \$300 Per Student \$350 after March 15th
- Curriculum Fee: Pre-School-6th Grade - \$425 Per Student \$475 after July 1st
- Curriculum Fee: 7-12th Grade: \$525 Per Student \$575 after July 1st
- Campus Improvement/Maintenance Fee: \$200 Per Student Invoiced in 2 payments of \$100 each on July 1st and January 2nd.
- Yearbook Fee: \$35 Per Student
- 7-10th Grade PE Uniform: \$25 (Includes 1 shirt and 1 pair of shorts)
- 7-12th Grade Sports Fee: \$200 (Per sport played to be paid prior to first game)
- Graduation Fee Due May 1st: \$40 for K-5; \$50 for 6th Grade; \$60 for 12th Grade
- Field Trips
- Club Fees
- Extended Care: \$6/hr

Payment Plans:

Calvary Christian School offers three payment plans **you must select the plan you agree to during registration - Auto pay for our payment plans.**

Plan	Description
Pay in Full:	Due prior to the first day of school to receive a 5% discount.
Semi-Annual/Semesterly:	Due August 1 st and January 2 nd
Monthly:	Due the 1 st or 15 th of every month with first payment due August 1 st (10 Months Plans Only)



Any questions you may have may be emailed to: Finances@calvarychristianonline.com

Frequently Asked Questions:

What if I can't remember my login information?

Please contact FACTS directly at: US: (866)441-4637

What do I do if I enrolled in FACTS but cannot see anything regarding Calvary Christian School?

Your account is not connected with our school. Our office will not be able to locate your account to service until connected. Please contact FACTS directly at: US: (866)441-4637

I enrolled, but I still haven't selected a payment plan. How do I do this?

Please log back into your account and select "Set Up a Payment Plan."

What do I do if I don't see my preferred day of payment available?

FACTS ensures that families will receive adequate time in being notified of payment due dates. Therefore, there are enrollment periods predetermined by FACTS to avoid due dates being due too soon. **If your preferred day of payment is not available, please select the first available date and reach out to our financial office directly at finances@calvarychristianonline.com** They will be able to assist you in rescheduling your due date.

If the 1st of the month is not available: Select the 15th as your payment due date and notify us via email to request the change to the 1st for the following month. Your first payment will be due on the 15th of the current month and will be rescheduled to the 1st of the following month.

If the 15th of the month is not available: Select the 1st of the following month and notify us via email to request the change to the 15th. *For example, today is September 8th and October 15th is no longer an option. November 1st is the only option available but you wish to pay on the 15th of each month. Select November 1st and notify our staff via the email provided. You will receive an invoice separate from your payment plan for the month of October. Your plan will then be rescheduled to start on November 15th*



What payment plan do I select if I already made payments towards or completely paid my tuition in full?

Please select the payment plan that you have chosen during registration. Our office will add any transactions made at the school and apply them directly to your account. If at any time you notice any discrepancies, please contact us immediately and we will be happy to correct them.

What happens if my payment is returned or is late?

If a payment is returned, you will be notified and a \$25 FACTS Returned Payment Fee will be automatically processed from the account provided. If the returned payment fee is returned, it will be rescheduled. Fees are subject to change. If a payment is returned, a \$25 FACTS Returned Payment Fee will be assessed and shown on your next statement. Fees are subject to change. Payments that are not received after the ten-day grace period following your agreed due date are subject to a \$30 late fee. *Students whose accounts are 30 days past due could be subject to financial suspension.*

